

**From:** [Adams, Adam](#)  
**To:** [Eric Pastor](#); [Lam Tran \(lam.tran@tceq.texas.gov\)](mailto:lam.tran@tceq.texas.gov)  
**Cc:** [Josiam, Raji](#); [Matt Wickham](#); [Kirby Tyndall](#)  
**Subject:** RE: 4/5/13 meeting  
**Date:** Tuesday, March 19, 2013 2:06:04 PM

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I'm good either way. But maybe let's put scribe at the end, so anyone that doesn't need the scribe info can jet at any time.

I'll check and see how much time is optimum for scribe and get back to you.

Thanks.

Adam

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**From:** Eric Pastor [<mailto:eric.pastor@pbwllc.com>]  
**Sent:** Tuesday, March 19, 2013 1:56 PM  
**To:** Adams, Adam; Lam Tran ([lam.tran@tceq.texas.gov](mailto:lam.tran@tceq.texas.gov))  
**Cc:** Josiam, Raji; Matt Wickham; Kirby Tyndall  
**Subject:** RE: 4/5/13 meeting

Hi Adam –

We can spend as much time as needed. Raji had previously mentioned the Scribe discussion to me and we were planning on it. Raji had asked me to work up an agenda for the meeting - I will put the Scribe discussion at the end unless you would prefer that we not have your Scribe expert on "stand-by" and take care of their part at the beginning of the meeting.

Thanks.

Eric Pastor  
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**From:** Adams, Adam [<mailto:Adams.Adam@epa.gov>]  
**Sent:** Tuesday, March 19, 2013 1:44 PM  
**To:** Eric Pastor; Lam Tran ([lam.tran@tceq.texas.gov](mailto:lam.tran@tceq.texas.gov))  
**Cc:** Josiam, Raji; Adams, Adam  
**Subject:** 4/5/13 meeting

Good afternoon Eric and Lam,

How much time will you both have for the meeting? The reason I'm asking, is because I have a Scribe expert that I'd like to invite for the last hour or so (or however much time we need them). Since you'll be using Scribe for the RI/FS sampling, we can show you the ins/outs of Scribe and start getting you familiar with it, if you're not already.

If we need all of the meeting time for technical discussion, that's no problem. We can talk about Scribe at a different meeting or possibly a web conference. If it works out, we could have only a half hour for scribe for orientation and then a more detailed meeting as needed.

Thanks in advance.

Adam